

# We are moving...

## ...to Unterfeldstraße 7, 86842 Irsingen

Dear business partners,  
Dear Sir or Madam,

We would like to inform you that our company is moving into new premises. The new site is located around 50 kilometres from our former location in Utting.

The move will enable us to transfer our operational activities to a significantly larger area and thus optimize production processes and make organizational improvements.

Production will move from Utting to the new facilities in the middle of December 2011. The administration department will then follow next spring – hopefully by the end of March 2012 – and the Utting site will then be closed down.

From 15.12.2011, production in Utting will be discontinued and we will start moving. From 15.12.2011 until 02.01.2012 requisitions will be supplied from stocks in Utting. Please inform all those in your company, e.g. departments and contact persons, who are likely to be affected by this. Thank you for your help!

For any written correspondence our business address will remain the same for the time being. Our new address applies to all deliveries and pick-ups from **02.01.2012**.

We will be able to inform you of changes to contact details regarding goods traffic by the end of November. You will still be able to get in touch with your contact persons using the same email addresses.

If you have any questions regarding the change of location, the following contact persons will be happy to help you:

<b>Purchasing/Logistics/Production</b>	<b>Sales/Quality</b>	<b>Overall planning</b>
Christoph Zimmermann	Tassilo Hibler	Alexandra Rosenberg
Supply Chain Manager	Key Account Manager	Managing Director
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We will of course do our utmost to ensure that ongoing business is not affected by the move.

We would also like to take this opportunity to thank you for your loyalty up to now – we look forward to continuing our successful business relations with you in the future!

Yours sincerely

Utting, Oct. 2011

Alexandra Rosenberg  
Managing Director

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